



Bachelor's Degree in **Health Services Administration**



Licensed by the Commission
for Independent Education,
Florida Department of
Education

CLASSES
100%
ONLINE



We are the university that will lead you to grow without limits. We are located in the State of Florida, United States, we offer high-quality education and academic rigor, which will allow you to access better job opportunities with a degree of great value and prestige. Delivered in Spanish, our courses break down barriers, enabling you to gain the tools that will propel you to the highest level of professional success.

■ MISSION

We are committed to building the society of the future by training leaders who reflect our principles and values and spread our philosophy of ethics and respect. We are a university that through technological advances wants to promote education and achieve a research community that transcends geographical barriers. Our goal is to be an example of quality and service not only with our students, but with the entire university community. We want to be agents of change in society and build a better world.

■ VISION

We will be the impetus to create an innovative educational system that provides accessible educational pathways for the purpose of preparing students to be productive citizens with a global curriculum.

ADVANTAGES OF STUDYING AT MBTU

- Opportunity to interact with colleagues from different parts of the world
- Facilitates job placement in the United States and globally
- American Degree
- Transfer of credits (prior review)
- 100% Online Classes
- Flexible Schedule





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Program duration:

2 years and 8 months

Professional profile:

This program prepares students to manage and coordinate the administrative, financial and operational activities of a health care center, likewise, they are capable of delegating and assigning roles for the proper management of the establishment.

Graduate profile:

Graduates from this program will apply key disciplinary competencies as professionals in the key scenarios of this area, obtaining a high command of the necessary tools for its efficient management: health information systems , health legislation, administration, accounting, finance and marketing focused on the field of Health.

Possible jobs:

This program prepares students to work in hospitals, health agencies, managed care organizations, medical office management, health insurance companies, nursing homes, residential facilities, etc.

Benefits:

The program provides students with a broad view of the current health care system. The program provides the professional skills necessary for administrative positions throughout the health care industry. In addition, the program prepares its graduates for admission to postgraduate study in the health care system.

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Course Number	Title	Credit Hours
General Education Requirements		30
MAT106	Introduction to Calculus	3
MAT104	Introduction to statistics	3
HUM101	History of Art	3
ENG101	English Composition	3
HUM201	Intercultural Communication	3
ENG103	Oral and written communications abilities	3
BSC101	General Biology	3
SOS101	Western Civilizations	3
SOS103	Equality & Inequality	3
ENV102	Environmental Sciences	3
Professional Courses		90
BUS201	Principles of Business Management	3
ACC101	Principles of Accounting I	3
ACC101L	Principles of Accounting I Lab (Pre-req: ACC101)	3
BSC420	Introduction to Health Care	3
BSC401	Medical Terminology	3
OPM301	Operation Management	3
MAN410	Medical Office Management	3
BUS412	Medical Office Procedures (Pre-req: MAN410)	3
ACC410	Medical Insurance Coding & Billing	3
ACC415	Managerial Accounting (Pre-req: ACC101)	3
BUS415	Introduction to Health Services Administration	3
CLS410	Introduction to Medical Informatics	3
FIN408	Financial Issues in Health Care	3
ETH400	Ethics in Health Care	3
BSC450	Community Health and Epidemiology	3
MKM400	Health Care Marketing	3
BUS301	Business Communication	3
SOS401	Cultural Diversity in Health Care	3
MAN408	Risk Management	3
OML401	Organizational Behavior	3
HRM401	Human Resources Management	3
LES304	Health Care Law	3
BUS410	Long Term Care Administration	3
HAS490	Health Service Administration	3
CIS409	Health Information System	3
ETH405	Ethics of Caring for the Elderly	3
HRM205	Supervisory Skills	3
ETN201	Entrepreneurship	3
HRM301	Negotiation and Conflict Resolution	3
LES302	Legal Aspect & Legislation in Healthcare	3
TOTAL:		120



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